



The Will McLean Foundation

A Florida Not for Profit Corporation
1056 Osowaw Blvd.
Spring Hill, FL 34607

Request for Proposal

Sound and Lighting for The Will McLean Music Festival March 10 – 12, 2023

The Will McLean Foundation, a not-for-profit corporation organized under the laws of the State of Florida, is seeking proposals to provide sound and supplemental lighting for the 2023 Will McLean Festival, at 85 Myers Rd, Brooksville, FL for two stages, the Magnolia and Azalea. Proposals may be submitted for one or both stages. **Please provide a separate bid for each stage.**

General description: The Will McLean Festival is a three-day event providing non-stop musical entertainment for primarily acoustic styles of music and vocal performances at each stage. Sets are divided into 30-minute increments with no break between sets. **Set turnaround must be completed within 5 minutes of the previous set ending.** Performances range from solo acts to group acts with multiple instruments.

In 2022 the stages ran as follows:

Magnolia Stage: Covered pavilion. Raised stage area 32'x20'. Audience area concrete pad 94'x65'. Basic stage area lighting provided.

- Friday: Noon – 11pm. Sixteen consecutive 30-minute sets plus four consecutive 45-minute sets (after 8pm).
- Saturday: 10am – 11pm. Nineteen consecutive 30-minute sets plus four consecutive 45-minute sets (after 8pm)
- Sunday: 11am – 6pm. Twelve consecutive 30-minute sets plus a one-hour closing ceremony.

Azalea Stage: Covered pavilion. No raised stage area. Pavilion cement pad 35'x30'. Basic stage area lighting.

- Friday: Noon – 8:30 pm. Fourteen consecutive 30-minute sets and open mike 7pm – 8:30pm
- Saturday: 10am – 8pm. Twenty consecutive 30-minute sets (includes Youth Showcase).
- Sunday: 11am – 4:30pm. Eleven consecutive 30-minute sets.
- **NOTE: For 2023 a Dance session will be added to this stage area Saturday 8:30pm – 11:30pm.**

Expectations:

- The contractor will provide all sound, lighting equipment and crew for each stage under the proposal. When determining crew keep in mind there is NO stage downtime during the day.
- The contractor will assure us that the set turnaround expectation of 5-minutes will be provided.
- The contractor will set up all equipment the day before the event and leave the equipment set up until the close of all performance and announcement activities at the end of the festival.
- Contractors will perform sound checks on both the day before the event and prior to each day of the event.

Proposal Must Include:

- A summary of similar events where such services were provided.
- A summary of equipment to be used to provide services.
- A summary of technicians that will be assigned to the event and brief description of each job duty.
- Total fee expected for performing described duties.

Please submit proposal(s) to festival@willmclean.com no later than 10/31/2022. Award notification will be provided on or before 11/20/2022.